

pay of Rs. PB-3 + 6600 (grade pay) p.m. in respect of following: (2/6)

- i) Daily allowance within State of Haryana. (7x1)
 - ii) Daily allowance outside Haryana. (7x1)
 - iii) Daily allowance in Delhi-Bombay-Calcutta & Madras.
 - iv) Can he travel by AIR ?
 - v) Local mileage at Delhi.
 - vi) How many trucks he will be entitled on transfer ?
 - vii) Can he claim TA for his parents on transfer ?
 - b) Explain the followings :- (3x1)
 - i) What is the difference in entitlement for TA on tour and TA on retirement ?
 - ii) An official goes from Chandigarh to Ambala and returns within five hours to what daily allowance he will be entitled to ?
 - iii) What is the definition of family for the purpose of Transfer ?
- Q.10 a) What irregularities of common occurrence are found in cash book ? (4)
- b) What do you understand by LOC and what purpose it serves ? (2)
 - c) Write short notes on the followings : (4x1)
 - i) Lump sum contract.
 - ii) BOT contract
 - iii) Labour rate contract
 - iv) Percentage rate contract.

Haryana State SAS-I (OB) Examination, 8th Feb.2014
Paper : Precise and Drafting (English & Hindi)
Maximum Marks : 100

(without the aid of books) (SET-A) Morning

Time allowed : 3 hours

Note : Attempt all parts of the questions together.
Section-I (English)

Q.1 Please draft a letter from Director, Food and Civil Supplies to District Controllers in the state for proper implementation of the right to food scheme regarding the widest coverage and preventing the pilferage. (20 marks)

Q.2 Make sentences using the following :-

- i) a dark house
- ii) to do a good turn
- iii) in black and white
- iv) to play to the gallery (5 marks)
- v) to take someone for a ride.

Q.3 Please convert the following sentences from direct to indirect/ indirect to direct

- i. He says, "I am glad to be here this evening".
 - ii. He said, "Alas ! I am undone".
 - iii. "Do you really come from China ?" said the prince.
 - iv. He enquired whether his name was not Ahmad.
 - v. He proposed that they should wait for the award. (10 marks)
 - vi. He said that the sun rises in the East.
- Q.4 Change the following sentences from the active voice to the passive voice :

- a) The hunter shot the lion.
 - b) Ms. Jyoti teaches us grammar. (6 marks)
 - c) He handed her a chair. (6 marks)
- II) Name the verbs in the following sentences, and tell whether they are in Active or in the Passive Voice.
- a) The cat killed the mouse.
 - b) The boy was bitten by a dog. (6 marks)
 - c) He is loved by all.

- Q.5 Translate the following terms into Hindi (Attempt any ten)
- Multi Brand Retail Trade.
 - Sales Tax
 - Principal Secretary Home.
 - Foreign Currency.
 - Attention at once
 - Gross National Product.
 - Agricultural Development.
 - Twelfth National Plan
 - Paradigm shift
 - State Legislative Assembly
 - Minister of State
 - Quality & quantity.

- Q.6 Translate the following paragraph into Hindi. (10Marks)

Timidity and self distrust are almost as great faults as conceit and over confidence. There are many people, who have real talent in different times, and yet who never accomplish anything because they are afraid to make the first venture; and in this way good and useful things are lost to the world. A reasonable amount of confidence in one's own powers is necessary for success.

(8 marks)

Section-B (Hindi)

- Q.7 निम्नलिखित परिच्छेद का सारांश बनाइये जो की इसका एक तिहाई हो। इसका एक शीर्षक भी दीजिए।

लोकतन्त्र की सबसे बड़ी ताकत नागरिक में है। कोई भी सरकार आए या प्रधानमन्त्री बने जब तक देश का नागरिक जागरूक नहीं होगा और अपने कर्तव्य को नहीं समझेगा तब तक उसे सरकार को दोष देने का कोई हक नहीं है। विशेष कर वे नागरिक जो सत्ता और राजनैतिक पार्टियों से नहीं जुड़ना चाहते। सरकार से हमारी अपेक्षाएँ हैं। उन्हें जाहिर करना हमारा अधिकार है। किन्तु आम तौर पर देखा जाता है कि नागरिकों, चिन्तकों और लेखकों की वाणी इतनी कटु और हिंसात्मक होती है कि वह हर प्रकार से मानस को विकृत कर देती है। सरकार कैसी होनी चाहिए और प्रधानमन्त्री कैसा होना चाहिये, इस विषय पर सबकी अलग-अलग राय होती है। किन्तु एक बुनियादी बात है।

सरकार हो या प्रधानमन्त्री उसमें कटुता या कट्टरता नहीं होनी चाहिये। उसमें

योग्यता के साथ मानवीयता और करुणा भी रहनी चाहिए। कोई भी नयी सरकार बनाता है, उसका उत्सव मनाया तो सही है, किन्तु यह एक आत्मचिन्तन का भी समय है और ऐसे समय में चुनौतियों को भी गम्भीरता से लेना होगा। (20 marks)

Q.8 Translate the following terms into English (Attempt any fifteen)

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| i. तुरन्त | ii. पूर्वाधिकारी |
| iii. अधीक्षक | iv. सम्मदा अधिकारी |
| v. शीत कालीन सत्र | vi. सामाजिक न्याय |
| vii. स्वतन्त्रता सेनानी | viii. महाविद्यालय |
| ix. जिला उपायुक्त | x. प्रबन्धक सभा |
| xi. हरियाणा यातायात निगम | xii. केन्द्रीय सचिवालय |
| xiii. आरक्षण नीति | xiv. गणतन्त्र दिवस |
| xv. मूलभूत सिद्धांत | xvi. राजस्व विभाग (15 marks) |

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