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| <p>2</p> | <p>Commercial Book Keeping (Elementary) (Without Books)</p> <p>Hours : 3</p> <p>Marks : 100</p> | <ol style="list-style-type: none"> 1. Book Keeping upto trial balance 2. Trading, Profit & Loss Accounts and balance sheet 3. Correction of errors 4. Depreciation, Sinking Fund, Reserve funds 5. Bills of exchange, Promissory Notes & cheques 6. Account Current, Average due date. 7. Self-balancing ledger 8. Capital & Revenue Receipts and payments Accounts income and expenditure and accounts. 9. Manufacturing & Working Accounts 10. Cost Accounts 11. Double Accounting System <p>Note:- At least 50% questions would be practical.</p> |
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